



Dear Vendor:

This past winter was really something! Now that it is starting to warm up and we are thinking of spring, let's start to plan our summer activities as well. Hopefully one of the activities on your summer agenda is to participate in Charlottesville's **21<sup>st</sup> Annual African-American Cultural Arts Festival!** This year's festival committee is busy planning the upcoming festivities. The festival will be held in Charlottesville at Booker T. Washington Park on Saturday, July 31, 2010 from 10:45 - 6:00.

The vending space is **10'x10'**. Electricity **will not** be provided and you will need to provide your own tables and chairs. The registration fee is **\$125.00**. If you require more than one space in order to set up your area, please plan to pay for more than one space.

All vendors will be assigned spaces on the same side of the park building. Spaces will be assigned as registration forms and fees are received. Some of you have been with us for a number of years and are usually in a particular area. If you want to guarantee that you are assigned "your usual spot", submit your registration form and fees as soon as possible. The deadline for registration and fees for all vendors is **June 19, 2010**. A **\$25 late fee** will be assessed after the deadline. Space is not guaranteed after the deadline **and there will be no onsite registration**. Receipt of your fee and registration form will be confirmed via email or phone.

I would like to include a little information about each vendor in our souvenir booklet this year. Please provide the information requested below. Interested in placing an ad in the booklet this year? Just let me know.

**Due to numerous complaints from our patrons, we are asking you not to sell "toy weapons", CDs or videos.** If you have further questions about the event, please contact me. Share this information with anyone who might be interested in participating. As usual, the Charlottesville community is anxiously awaiting this year's festival and I hope you will be joining us.

Sincerely,

Marie Whitten  
(434) 973-8792  
cvillefestival@hotmail.com

Mail your **cashier's check/money order** payable to Chihamba to:

Marie Whitten  
580 Rio Road West  
Charlottesville, VA 22901

Business \_\_\_\_\_

Owner(s) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

Summary of items to be sold. **This information will be placed in the souvenir booklet.**

# of years you have participated in this festival \_\_\_\_\_

**AACAF 2010**

Date received \_\_\_\_\_

Area(s) assigned \_\_\_\_\_